



The Animal By-Products Regulations (NI) 2003 Regulation (EC) 1774/2002 laying down health rules concerning animal by-products not intended for human consumption

Department of Agriculture and Rural Development Dundonald House Room 927 Upper Newtownards Road Belfast BT4 3SB
Date Received:
Ref. No.:
Date of Inspection:

**Application and inspection form for
authorisation of premises to feed animal by-products to animals – final users.**

Name of applicant

Name of operator or company if different

Full postal address of premises

Postcode

Telephone no. (incl. national dialing code)

Fax no. (incl. national dialing code)

Email address

CPH No. (if applicable)

OS grid map ref (If known)

Important - Instructions for applicant. The sections of this application form follow the general layout explained below.

- **Requirements of the Regulations.** This section provides a summary of the basic requirements, which must be met before an authorisation can be issued. Applicants should ensure their premises comply fully with these requirements before sending their application for authorisation.
- **Guidance.** These notes provide a summary only and should not be taken as exhaustive.
- **Details.** Information to be provided by the applicant. If insufficient space is provided on this form, please continue on a separate sheet.

Once you have completed this form, please send the signed copy to Dundonald House (address at the top of the page).

All applicants must complete all sections

1. Livestock

Requirement. The 2003 Regulations, Reg 9(12) requires that no person shall feed or allow any farmed animal or other ruminant animal, pig or poultry to have access to unprocessed animal by-products.

Guidance. Animal by-products must not be brought onto premises where livestock are present, with the following exceptions:

- The premises are separate - they must have a definite boundary, separate entrance and dedicated equipment;
- Staff must carry out strict biosecurity measures when moving between these premises and those with livestock;

Details

Are there farmed animals on the premises? Yes No

If YES, give details of the measures in place to prevent livestock/animals by-product contact.

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2. Collection & transportation

Requirement. The 2003 Regulations, Reg 8 refers to Article 7 of EU Regulation 1774/2002 requiring that different categories of by-product are transported separately.

Transport must be in covered leakproof containers or vehicles which are cleaned, washed and disinfected after each use, maintained in clean condition and dry before use.

The transportation of animal by-products must take place at an appropriate temperature to avoid any risks to animal or public health.

A commercial document must accompany the consignment which records –

- (a) date of consignment;
- (b) description of the animal by-product and species of category 3 material;
- (c) quantity;
- (d) place or origin;
- (e) name and address of the carrier;
- (f) name and address of the receiver.

The original of the commercial document (made in triplicate) accompanies the consignment and is retained by the receiver.

Guidance. If you, or anyone acting on your behalf collect and transport animal by-products (including treated by-products) you must comply both with the conditions of transport and record keeping.

You will need to ensure, as far as you are able, that animal by-products delivered to you by others have been transported in compliance with the Regulations.

Details. Please give details of the transport arrangements including vehicles/containers

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3. Records

Requirement. The 2003 Regs, Reg 34 requires that in addition to the records to be kept under Collection and Transportation above, Final Users must also record:

- (a) quantity of material used, and;
- (b) date on which material was used.

Guidance. Records must be kept by final users of date and quantity of material fed to dogs.
Records must be kept for 2 years.

Details. Describe the form in which records will be kept including details of back up/retrieval systems if electronic versions are made

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4. Disposal of by-products

Requirement. EU Regulation 1774/2002 requires that Category 1, 2 and 3 animal by-products must be dispatched to approved outlets as required in Articles 4(2), 5(2) and 6(2). This must be done without undue delay.

Guidance. Final Users may produce waste animal by-products which will not be eaten by the dogs. This must be disposed of at an approved rendering or incineration premises. There must be secure and adequate facilities to store this waste animal by-product until disposed of. Storage facilities for the waste must be covered and leakproof.

Details. Describe the facilities for:

- (a) storage of waste materials,
- (b) disposal of waste including where appropriate the frequency and details of the plant to which waste is sent.

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5. Material for feeding

Requirement. The following material only may be fed:

- Category 3 animal by-product as defined in Article 6(1) a-j and 6(1) (l);
- Category 2 material if it comes from an authorised collector and has been treated (heat treated or stained black with Black PN or Brilliant Black BN food dyes).

Guidance. Fallen stock from farms may be treated if there is no communicable disease present or suspected. Specified Risk Material (SRM) must be removed by the authorised collector and cannot be fed. Category 3 material is mostly that which has been classed as fit for, but no longer intended for human consumption.

Details. Describe the types of material that is to be

- (a) collected and treated for feeding; or
- (b) to be fed to animals

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6. Premises: final users

Requirement. The 2003 Regulations, Reg. 26(3) permits the feeding of animal by-products specified in Article 23(2)(b) of the EU Regulation to zoo animals, circus animals, reptiles and birds of prey other than zoo or circus animals, dogs from recognised kennels or packs of hounds or maggots farmed for fishing bait if in accordance with an authorisation.

Guidance. All premises requiring authorisation where animal by-product is fed should have secure facilities for storing, feeding the by-product.

Details. Describe the type and number of animals you intend to feed with animal by-product and secure facilities available.

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7. Structural and hygiene standards for final users

Guidance. The requirement that animal by-product must not be brought into livestock premises as in Section 1 applies. There must be designated areas where by-products are handled. Dwelling houses must not be used for animal by-products handling.

Final users must comply with the general requirements of the 2003 Regulations on transportation or storage of by-product and disposal of unwanted material. The intention is to ensure treated animal by-products are only used on authorised premises.

Adequate facilities where drainage is controlled and that can be cleansed and disinfected will be expected. Container and vehicle cleansing and disinfection facilities must be provided.

Details. Describe how you will receive treated animal by-product, store it and use it, with details on the control of the feeding area.

Describe facilities for cleaning and disinfecting containers / vehicles.

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Signature of applicant

Date

This application only relates to the Animal By-Products Regulations (NI) 2003. It does not relate to such matters as planning permission or environmental controls. It is likely that other authorisations will be required.

Data Protection Act

Details of the name, address and type of the business and its registration number will be made publicly available. This is to enable those in possession of animal by-products to identify legitimate outlets and to enable us to meet EU obligations to provide details of registered premises to the European Commission and other member States. The above details may also be used by DARD, DOE, DEFRA, SEERAD, NAWAD respectively and shared with each other and with public bodies for the purposes of the Animal By-Products Regulations (NI) 2003 and related issues, and for consultation on issues of relevance to your business. All of the details on the application form may be made available to District Councils and other public bodies for enforcement and policy purposes.

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VO comments

VO recommendation:

Reject	<input type="checkbox"/>
Further work needed	<input type="checkbox"/>
Approve (Collection Centre)	<input type="checkbox"/>
Approve (Final User)	<input type="checkbox"/>
Approve (Both)	<input type="checkbox"/>

VO Signature Date

Name (BLOCK LETTERS)

Notes for inspecting officer on issuing approval.

- (1) Send form to DVO for counter signature with draft approval
- (2) If agreed by DVO, issue approval
- (3) Copy to: (a) Dundonald House
- (b) DVO.....
- (c) District Council.....
- (d) DOE/EHS

DVO comments

DVO Counter Signature Signature Date

Name (BLOCK LETTERS)