

**DEPARTMENT OF AGRICULTURE AND RURAL DEVELOPMENT
(DARD)**

**INTRA-COMMUNITY TRADE IN BOVINE ANIMALS (42 DAYS OF AGE & OVER) FOR
BREEDING OR PRODUCTION FROM THEIR PREMISES OF ORIGIN DIRECT TO A MEMBER
STATE**

SUMMARY OF FORMS

FORM NUMBER	PURPOSE	NEEDED BY	LOCATION
ONFG (PO) (64/432 F1 Bovine BP)	Notes for guidance for owners/exporters	Owners/exporters	Internet VS Intranet
OD (PO) 64/432 F1 Bovine BP)	Owners declaration	Owner/owners agent	Internet VS Intranet
NFG AVI (PO) (64/432 F1 Bovine BP)	Notes for guidance for AVIs concerning ITAHC completion	AVI	Internet VS Intranet
CKL AVI (PO) (64/432 F1 Bovine BP)	Checklist for AVI to ensure ITAHC can be completed	AVI	Internet VS Intranet
NFG VS SPT (PO) (64/432 F1 Bovine BP)	Notes for guidance for VOs/DVOs re: completion of the Veterinary Service support certificate VS SPT (PO)	VO/DVO	VS Intranet
VS SPT (PO) (64/432 F1 Bovine BP)	Veterinary Service support certificate	VO/DVO	VS Intranet

INSTRUCTIONS

Owner notifies their AVI of the impending export.

If the Authorised Veterinary Inspector (AVI) is registered on the TRACES database:

- The AVI completes Part I of the ITAHC on TRACES;
- The AVI generates the ITAHC;
- The AVI applies to their local DVO for support documentation relevant to the ITAHC (either by phone, fax, email or in person)

If the Authorised Veterinary Inspector (AVI) is not registered on the TRACES database, the Owner applies for ITAHC to local DVO using form **TRACES EXA NI** and their AVI applies to their local DVO for the export paperwork.

Owner completes **OD (PO)** using **ONFG (PO)** for guidance.

VO/DVO completes **VS SPT (PO)** with respect to the herd of origin using **NFG VS SPT (PO)** for guidance.

DVO issues AVI with 2 **ITAHCs**, one in English and the other in the language of the country of destination (if the AVI is not registered on TRACES, as per above), **VS SPT (PO)**, **TRACES Annexes 4* and 5***, **MC2L movement licence** and **Passport(s)** in accordance with [IRM staff instructions](#).

AVIs should obtain their **Notes for Guidance** (NFG AVI (PO)) and **Checklist** (CKL AVI (PO)), **relevant to the type of trade**, from the DARD website at www.dardni.gov.uk. However, if this is not possible, they may be obtained from the DVO on request.

AVI completes **ITAHCs** using **NFG AVI (PO)** & **CKL AVI (PO)** for guidance & referring to **OD (PO)** and **VS SPT (PO)** for support.

AVI notifies the DVO of the export as per TRACES Annex 5*.

* Annexes can be found in TRACES Instruction Pack 1