

Sheep & Goats Movement Book

SAMPLE



Department of
**Agriculture and
Rural Development**

www.dardni.gov.uk

AN ROINN
**Talmhaíochta agus
Forbartha Tuaithe**

MÁNNYSTRE O
**Fairms an
Kintra Fordèrin**

SHEEP AND GOATS MOVEMENT BOOK - NOTES FOR GUIDANCE

- You must only use the Movement Document (SG2) book that has been allocated to you.
- If you have both sheep and goats, you must use the book allocated to your sheep flock when moving sheep, and the book allocated to your goat herd when moving goats.
- A separate movement document must be completed for each stage of a multiple move, for example, movements to and from a show.
- You must complete a movement document every time you move animals, except for movements to common grazing that is immediately adjacent to your holding.
- For movements to common grazing that is not adjacent to your holding, you must complete a movement document and forward this to DARD within 7 days of movement. However, in this case, you do **not** have to record individual tag numbers.
- Copies of the movement document **must** accompany the animals in transit.
- You must retain the blue copy of the movement document, along with any associated documentation provided by a central point of recording, in date order with your flock/herd register, for a period of at least 3 years from the date of movement off your holding.
- Movement documents will be rendered invalid if they are modified or defaced in any way.
- You can also report the movement of animals electronically if you are authorised by DARD to do this. Further details can be obtained at www.ruralni.gov.uk, or by contacting your DARD Regional Office, or CAFRE (Greenmount Campus).
- You must **not** use this movement document in the case of animals/flocks/herds under restriction. Such animals are only permitted to move under a licence from DARD. However, some moves to slaughter in Northern Ireland may not require a licence. Contact your DARD Regional Office for advice before any animals under restriction are moved.
- The use of movement documents (SG2) for the movement of restricted animals off a holding is an offence and may result in prosecution.
- If you lose your movement document book, notify your DARD Regional Office immediately.

How to complete the movement document

- For detailed instructions on how to complete the movement document see “Notes for Guidance” on the reverse side of the white copy of the movement document. Additional Food Chain Information (FCI) can be provided on the reverse side of the yellow copy, when necessary.
- Insert the card at the back of the movement book between each set of documents as the entries will be duplicated on the carbon copies underneath.
- Each movement document consists of 4 self-carbonating copies, which are coloured as follows:

White (top) copy

The keeper at the destination holding (buyer) must send this copy to their **DARD Regional Office** within 7 days of the movement.

Yellow (second) copy

This copy must be retained by the keeper at the **destination holding (buyer)**.

It must be kept for at least 3 years from the date of movement and be cross-referenced in the flock/herd register.

Pink copy (third) copy

This copy must be retained by the **transporter** for 6 months if they are not the buyer or seller (i.e. a haulier).

This copy can be discarded if the buyer or seller transports the animals.

Blue (bottom) copy

This copy must be retained by the keeper at the **departure holding (seller)**.

It must be kept for at least 3 years from the date of movement and be cross-referenced in the flock/herd register.

Department of Agriculture and Rural Development Movement Document (SG2) The Sheep and Goats (Records, Identification and Movement) Order (Northern Ireland) 2009

Please read the important notes overleaf and complete in BALLPOINT pen.

For Completion by Keeper at Departure Holding

Section 1 Departure Holding (seller)

Flock or Herd number [xxxxxx]

Total number of animals moved []

Tick box if the movement is to a Central Point of Recording (CPR) []

Keeper's name and full postal address of holding of departure

Name: [] Address: [] Postcode []

Name and full postal address of destination

Name: [] Address: [] Postcode []

Departure date []

Table with 2 columns and 10 rows for individual tag numbers. Includes a large 'SAMPLE' watermark.

Food Chain Information (FCI) for movements to slaughter only (directly or via a market) Tick one box

All the animals in the consignment satisfy the FCI statements detailed on the reverse of this form []

Or The FCI statements are not satisfied for all the animals in the consignment and additional information is provided on the reverse of the yellow copy or on an attached document []

I declare that the details in this Section are correct

Keeper's signature []

Only complete shaded area if journey is over 65km

Name of owner (if different to keeper) []

Transporter

Section 2 Transport details (transporter)

Complete (a) or (b): Tick one box

(a) Transported by - departure keeper (seller) [] - destination keeper (buyer) []

Or (b) Haulier's signature []

Print Haulier's name []

Time of departure []

Expected duration of journey []

Transporters Authorisation Number []

Vehicle Registration number (must always be completed) []

Keeper at Destination Holding

Section 3 Destination holding (buyer)

Holding (flock/herd) number []

Lot/kill number (if applicable) []

I declare that the details in this Section are correct

Buyer's signature []

Print Buyer's Name []

Serial number [XXXXXXXXXX]

This copy must be sent to DARD by the keeper at the Destination Holding (Buyer)



Notes for Guidance - Completion of a Movement Document

This document meets the requirements of:

- The Sheep and Goats (Records, Identification and Movement) Order (NI) 2009; and
- Council Regulation (EC) No. 1/2005 on the **welfare of animals during transport** which requires transporters to carry documentation recording the origin, ownership, place of departure and destination of animals, and journey time information; and
- Council Regulation (EC) No. 853/2004 requiring slaughterhouse operators to request, receive and action, **Food Chain Information (FCI)** for sheep and goats sent for human consumption.

Section 1 – Departure Holding (seller)

- The keeper at the holding of departure (seller) must complete this section. These details should **not** be completed by the keeper at the holding of destination (buyer).
- If you are moving animals to a market, abattoir, export assembly centre or slaughter collection centre, approved as a Central Point of Recording (CPR) you do not need to record individual identification (tag) numbers.
- If you record tag numbers manually, you can use a continuation sheet to list any additional tag numbers. This can be obtained from the DARD website at www.dardni.gov.uk/animal-movements-sheep-and-goats or by contacting your DARD Regional Office.
- If additional Food Chain Information (FCI) is required this information must be detailed on the reverse side of the yellow copy of the movement document or on an attached document. If you use a separate document to provide this information, it must include the serial number of the movement document.
- The white and yellow copies of the movement document must accompany the animals during transit.
- The keeper at the departure holding (seller) must keep the blue copy of the movement document, along with any documentation provided by a CPR, for 3 years from the date of

movement. These must be kept in date order, and cross-referenced in the flock/herd register.

Section 2 – Transport Details

- The person transporting the animals must complete this section.
- The transporter must give the white and yellow copies of the movement document to the keeper at the destination holding.
- If the transporter is a haulier, they must retain the pink copy of the movement document for six months. If the transporter is the departure or destination keeper the pink copy can be discarded.
- Transporters must be authorised for commercial journeys over 65km (around 40 miles). Guidance is available from the DARD website or your DARD Regional Office.
- If the journey is over 65km you must complete the boxes in the grey shaded area, including your Transporters Authorisation Number.
- For journeys over 65km, the expected duration of journey is from the time the first animal is loaded at the place of departure, until the time the last animal is unloaded at the place of destination, including any rest times or stops for any other purpose en route.
- For long journeys (over 8 hours long) between Member States you must complete a journey log in compliance with Annex II of Council Regulation (EC) No. 1/2005.

Section 3 - Destination Holding (buyer)

- The keeper at the holding of destination (buyer) must complete this section.
- The receiving keeper must send the white copy of the movement document to DARD within 7 days of movement, unless the movement is to or from an approved CPR.
- The keeper at the holding of destination (buyer) must keep the yellow copy of the movement document for 3 years from the date of movement. These must be kept in date order, and cross-referenced in the flock/herd register.

Food Chain Information (FCI) Statements

- Withdrawal periods have been observed for all veterinary medicines and other treatments administered to the animals while on this holding and previous holdings.
- To the best of my knowledge the animals are not showing signs of any disease or condition that may affect the safety of meat derived from them.
- No analysis of samples taken from animals on the holding or other samples has shown that the animals in this consignment may have been exposed to any disease or condition that may affect the safety of meat or to substances likely to result in residues in meat.

Warnings

1. **The information provided on this form or any related inspection report may be made available to other Department/Agencies for the purpose of preventing and detecting fraud.**
2. **To knowingly give false information may result in prosecution.**

Department of Agriculture and Rural Development Movement Document (SG2) The Sheep and Goats (Records, Identification and Movement) Order (Northern Ireland) 2009

Please read the important notes overleaf and complete in BALLPOINT pen.

For Completion by Keeper at Departure Holding

Section 1 Departure Holding (seller)

Flock or Herd number [xxxxxx]

Total number of animals moved []

Tick box if the movement is to a Central Point of Recording (CPR) []

Keeper's name and full postal address of holding of departure

Name: [] Address: [] Postcode []

Name and full postal address of destination

Name: [] Address: [] Postcode []

Departure date []

Table with 2 columns and 10 rows for individual tag numbers. Includes a large 'SAMPLE' watermark.

Food Chain Information (FCI) for movements to slaughter only (directly or via a market) Tick one box. All the animals in the consignment satisfy the FCI statements... Or The FCI statements are not satisfied...

I declare that the details in this Section are correct

Keeper's signature []

Only complete shaded area if journey is over 65km

Name of owner (if different to keeper) []

Transporter

Section 2 Transport details (transporter)

Complete (a) or (b): Tick one box. (a) Transported by - departure keeper (seller) [] - destination keeper (buyer) []

Or (b) Haulier's signature []

Print Haulier's name []

Time of departure []

Expected duration of journey []

Transporters Authorisation Number []

Vehicle Registration number (must always be completed) []

Keeper at Destination Holding

Section 3 Destination holding (buyer)

Holding (flock/herd) number []

Lot/kill number (if applicable) []

I declare that the details in this Section are correct

Buyer's signature []

Print Buyer's name []

Serial number [XXXXXXXXXX]

This copy must be retained by the keeper at the destination holding (buyer).



Additional Food Chain Information (FCI)

Food Chain Information (FCI) Statements

- Withdrawal periods have been observed for all veterinary medicines and other treatments administered to the animals while on this holding and previous holdings.
- To the best of my knowledge the animals are not showing signs of any disease or condition that may affect the safety of meat derived from them.
- No analysis of samples taken from animals on the holding or other samples has shown that the animals in this consignment may have been exposed to any disease or condition that may affect the safety of meat or to substances likely to result in residues in meat.

The keeper at the holding of departure must complete the table below if the Food Chain Statements are not satisfied for all animals listed on the movement document

Information about animals showing signs of a disease or condition that may affect the safety of meat derived from it/them.

Identification numbers of animal(s) – or attach list	
Describe any relevant diseases or conditions, that may affect the safety of the meat (or diagnosis if a veterinary surgeon has examined the animal(s)).*	
Describe any analysis of samples taken from animals on the holding, or other samples, showing that the animals in this consignment may have been exposed to any disease or condition that may affect the safety of the meat or to substances likely to result in residues in meat. *	

***Delete if not applicable**

Withdrawal periods have been observed for all veterinary medicines and other treatments administered to the animals while on this holding and previous holdings.	
Keeper's signature	
Date	

Warnings

1. The information provided on this form or any related inspection report may be made available to other Departments/Agencies for the purpose of preventing and detecting fraud.
2. To knowingly give false information may result in prosecution.

Department of Agriculture and Rural Development

Movement Document (SG2)

The Sheep and Goats (Records, Identification and Movement) Order (Northern Ireland) 2009

Please read the important notes overleaf and complete in BALLPOINT pen.

Section 1 Departure Holding (seller)

Flock or Herd number [xxxxxx]

Total number of animals moved []

Tick box if the movement is to a [] Central Point of Recording (CPR)

Keeper's name and full postal address of holding of departure

Name: [] Address: [] Postcode []

Name and full postal address of destination

Name: [] Address: [] Postcode []

Departure date []

Individual tag numbers (unless moving to a CPR)

Table with 2 columns for tag numbers, containing a large 'SAMPLE' watermark.

For Completion by Keeper at Departure Holding

Food Chain Information (FCI) for movements to slaughter only (directly or via a market) Tick one box

All the animals in the consignment satisfy the FCI statements detailed on the reverse of this form []

Or The FCI statements are not satisfied for all the animals in the consignment and additional information is provided on the reverse of the yellow copy or on an attached document []

I declare that the details in this Section are correct

Keeper's signature []

Only complete shaded area if journey is over 65km

Name of owner (if different to keeper) []

Transporter

Section 2 Transport details (transporter)

Complete (a) or (b): Tick one box

(a) Transported by - departure keeper (seller) [] - destination keeper (buyer) []

Or (b) Haulier's signature []

Print Haulier's name []

Time of departure []

Expected duration of journey []

Transporters Authorisation Number []

Vehicle Registration number (must always be completed) []

Keeper at Destination Holding

Section 3 Destination holding (buyer)

Holding (flock/herd) number []

Lot/kill number (if applicable) []

I declare that the details in this Section are correct

Buyer's signature []

Print Buyer's name []

Serial number [XXXXXXXXXX]

This copy must be retained by the transporter for 6 months if they are not the buyer or seller (i.e. a haulier).



Department of Agriculture and Rural Development Movement Document (SG2) The Sheep and Goats (Records, Identification and Movement) Order (Northern Ireland) 2009

Please read the important notes overleaf and complete in BALLPOINT pen.

Total number of animals moved []

For Completion by Keeper at Departure Holding

Section 1 Departure Holding (seller)

Flock or Herd number [xxxxxx]

Tick box if the movement is to a Central Point of Recording (CPR) []

Keeper's name and full postal address of holding of departure

Name: [] Address: [] Postcode []

Name and full postal address of destination

Name: [] Address: [] Postcode []

Departure date []

Table with 2 columns: Individual tag numbers (unless moving to a CPR). Multiple rows for recording tag numbers.

Food Chain Information (FCI) for movements to slaughter only (directly or via a market) Tick one box. All the animals in the consignment satisfy the FCI statements detailed on the reverse of this form [] Or The FCI statements are not satisfied for all the animals in the consignment and additional information is provided on the reverse of the yellow copy or on an attached document []

I declare that the details in this Section are correct

Keeper's signature []

Only complete shaded area if journey is over 65km

Name of owner (if different to keeper) []

Transporter

Section 2 Transport details (transporter)

Complete (a) or (b): Tick one box

(a) Transported by - departure keeper (seller) [] - destination keeper (buyer) []

Or (b) Haulier's signature []

Print Haulier's name []

Time of departure []

Expected duration of journey []

Transporters Authorisation Number []

Vehicle Registration number (must always be completed) []

Keeper at Destination Holding

Section 3 Destination holding (buyer)

Holding (flock/herd) number []

Lot/kill number (if applicable) []

I declare that the details in this Section are correct

Buyer's signature []

Print Buyer's name []

Serial number [XXXXXXXXXX]

This copy must be retained by the keeper at the departure holding (seller)



SAMPLE

Place this card between each set of movement documents before starting to complete the documents.