

Sheep Flock or Goat Herd Register

Sheep and Goats (Records, Identification and Movement) Order (Northern Ireland) 2009

Name of Keeper

Address

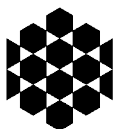
Flock or Herd Number

Grid Reference

Type of Production
e.g. Milk/Meat

Species
(Sheep or Goats)

Business Identifier



Department of
**Agriculture and
Rural Development**

www.dardni.gov.uk

AN ROINN

**Talmhaíochta agus
Forbartha Tuaithe**

MÁNNYSTRIE O

**Fairms an
Kintra Fordèrin**

Completion of Flock or Herd Register - Notes for Guidance

- This flock or herd register is approved by the Department of Agriculture and Rural Development for the purposes of the record keeping requirements for sheep and goats laid down in the Sheep and Goats (Records, Identification and Movement) Order (Northern Ireland) 2009 and Council Regulation 21/2004.
- If you keep both sheep and goats, you must keep a different register for each species.
- You must complete the details on the front cover of the register.
- Annual Inventory
 - Once a year you must make a record of the number of sheep or goats kept on your holding.
 - You must do this on a date between 1 and 5 December each year.
 - You must record the result of the inventory on the appropriate pages at the beginning of this register. All information must be completed and you must also send the result to DARD.
- The register must be completed within the time limits shown below for each event (birth, replacement tag, movement on, movement off and death) and annual inventory. The entries must be recorded in the order that the events happen (chronological order) as follows:
 - **Births**, within 7 days of tagging;
 - **Replacement tags**, within 7 days of replacing tag;
 - **Movements** onto your holding, within 7 days of movement;
 - **Movements** off your holding (other than to a central point of recording), within 7 days of movement;
 - **Movements** off your holding to a central point of recording, within 48 hours of movement; and
 - **Deaths**, within 7 days of discovery of the carcase.
- All entries in your records should be printed clearly and must be made in ink.
- The records must be kept for at least 3 years from the last day when an animal referred to in the document dies or leaves the holding.

You must produce your register for inspection on demand to a DARD Inspector and the Inspector is entitled to make a copy of it.

The information provided on this form or any related inspection report may be made available to other Departments/Agencies for the purpose of preventing and detecting fraud.

You can use this register to keep your Flock/Herd information on farm.

Instead of keeping your Flock/Herd information on farm, you can also provide your Flock/Herd information to APHIS online. You must be authorised by DARD to do this. Further details can be obtained at www.ruralni.gov.uk or by contacting your DARD Regional Office (details on back cover).

Completion of Flock or Herd Register - Notes for Guidance

How to Complete Records

Complete your record taking a new line for each event, in the order they take place.

Details of Births must be entered as follows (see example 1 on the following page):

- Event code **B** for Births.
- Date of tagging and year of birth, for example - 12 May 2011 (2010).
- Number of animals tagged (if you tag several animals at once you can record them all on one row).
- Enter the tag numbers applied (if you tag several animals at once you can record the first and last tag numbers used in the sequence).
- Breed and genotype (if you know these). The genotype may be known if sheep have been tested under the Northern Ireland Scrapie Plan for genetic resistance to Scrapie.

Details of Replacement Tags must be entered as follows (see examples 2 to 4):

- Event code **RT** for replacement tag. Replacement tags are needed if a tag is lost or illegible. However, if you order a tag with an identical number, no record is needed.
- Date of retagging.
- Number of animals retagged.
- New tag number. You must always record the tag number of any identifiers used as replacements, even if cross-referencing to the old tag number is not needed.
- Lost tag number (if known).
 - You must record the old tag number when replacement tags are applied to show which animals the new tags are being applied to (this is known as cross-referencing). This applies even if you remove the surviving tag.
 - This does not apply if:
 - both tags are lost and you don't know the old number, or
 - the animal was born before 31 December 2009 and is still on the holding of birth, or
 - you are applying tags to upgrade animals born before 31 December 2009 to EID (or two matching tags for goats) for the first time.
- Breed and genotype (if you know these).

Details of Movements On and Off must be entered as follows (see examples 5 and 6):

- Event code **ON** or **OFF** for movements onto or off your holding, respectively.
- Date of movement.
- Number of animals moved.
- Serial number of movement document.
- If you discover that sheep are missing from your holding, you must record this using event code **OFF** in the event column; date of discovery and number of animals in the following two columns; and state in the "Tag Numbers or Movement Document" column that the animals were **LOST**, **STRAYED** or **STOLEN** (see example 9).

Movements to and from Common Grazing (see examples 7 and 8):

- You must record all moves to and from common grazing in your Flock Register. This applies to moves to and from all areas of common grazing, even if it is adjacent to your holding. However, the record does not have to include tag numbers.
- For movements to common grazing that is adjacent to the holding, a movement document is not needed. You should therefore record in your flock register the name of the common grazing in place of the serial number of the movement document.

Details of Deaths must be entered as follows (see examples 10 and 11):

- Event code **D** for deaths on your holding.
- Month and year of death, for example - July 2011.
- Number of dead animals.
- Tag numbers.
- Breed and Genotype (if you know these).
Note: If an animal dies before it has been identified you must record all of the information listed above, except for the tag numbers.

Own Use

- This column is for your own use and can be used, for example, to maintain a running total of animals, or to record further origin, destination or breeding information.

This is an example Flock or Herd Record for Flock/Herd Number 712345

Event code	Date	Number of animals	Tag numbers or Movement Document	Lost tag information	Breed and Genotype, if known	Own use
B Births	Date of tagging (and year of birth)	Number of animals	Tag numbers	_____	Breed/genotype	
RT Replacement tags	Date of retagging	Number of animals	New tag number	Lost tag number (if old tag remaining)	Breed/genotype	
ON Moves on	Date of movement	Number of animals	Serial number of movement document	_____	_____	
OFF Moves off	Date of movement	Number of animals	Serial number of movement document	_____	_____	
D Deaths	Month and year	Number of animals	Tag numbers	_____	Breed/genotype	
B (Example 1)	25 Mar 2010 (2010)	15	UK 1712345 00001 to UK 1712345 00015	_____	Suffolk	
RT (Example 2)	15 Aug 2010	1	UK 1712345 00016	UK 1712345 00011	Suffolk	
RT (Example 3)	12 Sept 2010	1	UK 1712345 00017	Both tags lost	Texel	
RT (Example 4)	30 Sept 2010	1	UK 1712345 00018	Upgrade to EID	Suffolk	
ON (Example 5)	16 Oct 2010	14	S000102567	_____	_____	
OFF (Example 6)	17 Nov 2010	40	S000006246	_____	_____	
ON (Example 7)	12 Dec 2010	12	Name of Common Grazing	_____	_____	From common grazing adjacent to your holding
OFF (Example 8)	22 Dec 2010	20	S000006250	_____	_____	To common grazing not adjacent to your holding
OFF (Example 9)	12 Jan 2011	5	Lost	_____	_____	
D (Example 10)	Feb 2011	2	UK 1712345 00015 UK 1712345 00009	_____	Suffolk	
D (Example 11)	Mar 2011	4	Not yet tagged	_____	_____	

For Official Use Only

Flock/Herd Register checked by Date

Signature of official

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Signature of official

DARD Regional Offices

If you would like to discuss any aspect of this document you should contact your DARD Regional Office. The addresses and telephone numbers are listed below:

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